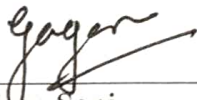
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**Agenda- IQAC meeting Post NAAC.**

**Following Points were discussed & deliberated.**

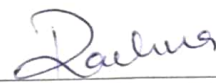
1. IQAC also suggested that the Governing body of the Chandiwala Trust Society must conduct regular and frequent meetings for devising strategies that help in enabling the achievement of the Vision and Mission of the Institute.
2. IQAC suggested that the Library Incharge should work towards digitisation of library. Library incharge must ensure that Students utilize library facilities regularly. Library entry register must be timely updated and students should be motivated to use the online journal\_GALE for the upgradation of their knowledge.
3. IQAC proposed the addition of LIFE SKILLS as a part of the revised Curriculum if approved by the affiliating University.
4. To remain committed to the upgradation of the Institute, IQAC proposed to explore the options of introducing a studio kitchen in the Institute. Upgradation of facilities like provision of washrooms and TacTile path for the specially abled in the Institute were also emphasised upon.
5. BCIHMCT will continue to promote its premises as NO PLASTIC ZONE.
6. IQAC suggested that faculty members from every department must be given an opportunity to go for on the Job training to learn about the new trends prevailing in the industry.
7. IQAC suggested that faculty members must attend Faculty development programs affiliated by UGC and ATAL. Good quality research articles must be published in UGC and scopus indexed Journals only.
8. IQAC proposed that IIHTTRC 2023 must be organised in coordination with NAAC. Keynote speakers and research participants must be invited from all across the globe for sharing their knowledge and promoting research at the undergraduate level in the Institute. Students should also be motivated to present papers in the Conference.
9. IQAC is supporting the Eco club of the Institute for participating and sending nominations for the Best eco Club Award organised by the Department of Environment, Delhi Government.
10. Outreach programs can be planned in the future by associating with schools as well as interested Universities ( Manav Rachna and Mahatama Gandhi Memorial Institute) for organising and offering Baking Activities, culinary Camps.
11. IQAC is working towards organising Yoga Camp for promoting physical and mental wellness amongst faculty, students and staff of the Institute. To promote gender sensitisation, Self Defence classes for girl students and female faculty members are being planned to be implemented in the Institute as well.

12. The IQAC department is planning to organise an outdoor picnic for the faculty and staff to promote team building and camaraderie amongst the team.
13. IQAC advised the Training and Placement department to revive smart Saturdays. for enhancing student's knowledge. International training and placements for the students need to be focused upon.



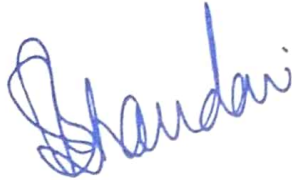
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Gagandeep Soni  
(IQAC Coordinator)



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Rachna Chandan  
(IQAC Co-coordinator)



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Prof. R.K. Bhandari  
(IQAC Chairperson)

## Members attended the meeting

### Members from Academics:

- 1) Prof. R. K. Bhandari- Chairperson, BCIHMCT
- 2) Ms. GagandeepSoni- IQAC Coordinator *Gagan*
- 3) Ms. Rachna Chandan-IQAC Co-coordinator *Rachna*
- 4) Ms. Divya Thakur- IQAC Team Member *Divya*
- 5) Mr. Mohan Jain- IQAC Team Member *Mohan*
- 6) Mr. Uttam Kr. Singh- IQAC Team Member. *Uttam*
- 7) Mr. Manish Malhotra- IQAC Team Member *Manish*
- 8) Ms. Nausheen Sidique- IQAC Team Member.
- 9) Mr. Deepak Chhikara- IQAC Team Member. *Deepak*

### Members from Administration:

- 1) Mr. Vijay Narain (Treasurer-BCSSTC)
- 2) Mr. Ashish Ranga (Coordinator, Administration) *Ashish*
- 3) Mr. Mohinder Pal Singh (Librarian) *Mohinder*

### Members from the Industry:

- 1) Mr. RishabhTandon (Director of Human Resources-IHG)

### Member from Alumni.

- 1) Ms. Neha Sahni.

### Student team members:

- 1) Ms. Vibhuti Chandwani (4<sup>th</sup> year)
- 2) Mr. Aditya Tiwari (4<sup>th</sup> year)
- 3) Mr. Aditya Mittal (3<sup>rd</sup> year)
- 4) Mr. Rishabh Chauhan (3<sup>rd</sup> year)
- 5) Ms. Pratishtha Joshi (2<sup>nd</sup> year)
- 6) Mr. Manan Paulistya ( 2<sup>nd</sup> year)
- 7) Mr. Nikhil Khushwaha ( 1<sup>st</sup> year)
- 8) Ms. Chahat Soni ( 1<sup>st</sup> year).

*Bhandari*

### **Action Taken Report ( in lieu of 13.05.22 meeting)**

1. Recommendations of the members for the governing bodies was submitted to the management.
2. IQAC has instructed the library in charge to invite quotations for the purchase of a barcode scanner and accessories that are required for the automated library functioning.
3. BCIHMCT is strictly adhering to promote its premises a “NO PLASTIC ZONE”. Regular notices and awareness drives are conducted in the Institute to emphasize on the same.
4. Four faculty members i.e. Rachna Chandan, Gagandeep Soni, Deepak Chhikara and Nikhil Sharma, have recently completed their short-term course successfully from North-Eastern Hill University (UGC recognized STC’s).
5. The Research Coordinator of the Institute is working towards the planning of the International Conference in coordination with the IQAC department. The Head of the Institute is monitoring all the progress conducted in this regard as the Institute plans to conduct this International Conference in association with NAAC.
6. To empower BIHMCT students, the following activities were conducted in coordination with IQAC and various committees.
  - a. The students of BCIHMCT participated in Van Mahotsav organized from 01.07.22- 07.07.22 under the Azadi ka Amrut Mahotsav. Poetry, essays, posters and awareness drives were a few activities conducted.
  - b. BCIHMCT organized a Self-Defense session for first-year girls in collaboration with the ‘Women Power Association (NGO)’ led by Mr. Vikas Jhanjot, from 30 May 2022 to 3 June 2022.
  - c. On June 1, 2022, BCIHMCT held a workshop on mental health for first-year students taken by Dr. Manoj Kumar, Senior Research Officer, AIIMS.
  - d. Also, BCIHMCT hosted an instructive workshop for 1st-year students on cybercrime on June 3, 2022 taken by Mr. Naveen Bansal, Advocate, Delhi High Court,
7. Training and Placement department has also scheduled a Time table for Crack the Campus session for the final year students from 15<sup>th</sup> July – 29<sup>th</sup>

July. This will help in strengthening the Industry Institute relationship. Alumni of the Institute are also involved in these placement sessions to offer career guidance and counselling to the students.

Jagan

Shandax