5(e)

BCIHMCT	ACADEMIC	Doc. No. BCIHMCT/GRC/02
		Issue No.01 Date
	ACTIVITY	Rev.No.00 Date:
		Page 1 of 1

NOTICE

Date: - 16-02-2026

MOM - GRIEVANCE REDRESSAL CELL

Agenda : Student Discipline during IIHTTRC 2026

- Maintaining punctuality in campus activities and event-related duties.
- Proper grooming and adherence to the prescribed uniform standards.
- Respectful behavior towards faculty, staff, guests, and fellow students.
- Avoidance of misconduct, absenteeism, and indiscipline during institute activities.
- Responsible use of social media and maintaining the reputation of the institute.
- Compliance with instructions issued by faculty coordinators during IIHTTRC 2026.

Resolutions and Recommendations

- Students participating in IIHTTRC 2026 shall strictly follow the code of conduct and discipline guidelines of the institute.
- Any act of misconduct, unauthorized absence, or behavior tarnishing the image of the institute shall be dealt with as per institutional disciplinary regulations.
- Faculty mentors and class coordinators shall monitor student conduct before, during, and after the event.
- Students are encouraged to utilize the Grievance Redressal Cell for addressing genuine concerns through proper channels.

Members attended the meeting:

- Dr. Gagandeep Soni
- Dr. Rachna Chandan
- Dr. Manish Malhotra
- Mr. Deepak Chhikara

Dr. Gagandeep Soni
(Grievance Redressal Cell Head)

Prof. R.K Bhandari
(Principal)

5(c)

BCIHMCT	ACADEMIC	Doc. No. BCIHMCT/GRC/01
		Issue No.01 Date
	ACTIVITY	Rev.No.00 Date:
		Page 1 of 1

NOTICE

Date: - 28-09-2026

MOM - GRIEVANCE REDRESSAL CELL

Agenda: Student Discipline and Professional Conduct during CBSE Young India Culinary Championship 2026

- Allocation of duties among student volunteers and event coordinators.
- Effective coordination between faculty members and student volunteers.
- Strict adherence to reporting time and assigned duties.
- Compliance with prescribed uniform, grooming, and personal hygiene standards.
- Respectful and professional interaction with participants, judges, faculty members, and guests.
- Maintenance of discipline in kitchens, laboratories, event venues, and public areas.
- Prohibition of any behavior that may disrupt the event or adversely affect the institute's reputation.
- Responsible use of social media and avoidance of unauthorized photography or posting of sensitive event-related information.
- Following food safety and workplace safety protocols.
- Proper handling of kitchen equipment and ingredients.
- Immediate reporting of any disciplinary or safety concerns to faculty coordinators.
- Maintaining cleanliness and order throughout the event venue.

Resolutions & Recommendations:

- All participating students and volunteers shall comply with institutional discipline and professional conduct guidelines.
- Attendance at briefing sessions and event rehearsals shall be mandatory.
- Any incident of misconduct, indiscipline, negligence, or violation of event protocols shall be dealt with as per institutional rules.
- Faculty coordinators shall monitor student conduct and ensure adherence to assigned responsibilities.
- Students shall act as ambassadors of the institute and uphold the values of hospitality, professionalism, and teamwork throughout the championship.

Members attended the meeting:

- Dr. Gagandeep Soni
- Dr. Rachna Chandan
- Dr. Manish Malhotra
- Mr. Deepak Chhikara

Dr. Gagandeep Soni
(Grievance Redressal Cell Head)

Prof. R.K Bhandari
(Principal)

5(c)

BCIHMCT	ACADEMIC	Doc. No. BCIHMCT/GRC/03 Issue No.01 Date
	ACTIVITY	Rev.No.00 Date: Page 1 of 1

NOTICE

Date: - 01-09-2025

MOM - GRIEVANCE REDRESSAL CELL

1. **Library Conduct:** Library staff was directed to enforce silence zone protocols more strictly.
2. **Anonymous Feedback:** Drop-boxes for anonymous grievance submission have been installed near the administrative block and hostel premises.
3. **Digital Access:** The online grievance submission link has been circulated via student WhatsApp groups.
4. **Feedback Initiative:** A student feedback survey is scheduled for September to gather insights on campus experience.
5. **Scholarship Assistance:** Support is being provided to students for applying to various scholarship programs.

Members attended the meeting:

- Dr. Gagandeep Soni
- Dr. Rachna Chandan
- Dr. Manish Malhotra
- Mr. Deepak Chhikara

Dr. Gagandeep Soni
(Grievance Redressal Cell Head)

Prof. R.K. Bhandari
(Principal)

R.K. BHANDARI

BCIHMCT	ACADEMIC	Doc. No. BCIHMCT/GRC/02
		Issue No.01 Date
	ACTIVITY	Rev.No.00 Date:
		Page 1 of 1

NOTICE

Date: - 05-08-2025

MOM - GRIEVANCE REDRESSAL CELL

1. **Anti-Ragging Measures:** For newly admitted students, the Discipline Committee will conduct frequent rounds to ensure a ragging-free environment.
2. **Awareness Sessions:** The Grievance Redressal Cell conducted orientation meetings with first-year students to introduce its purpose and functioning.
3. **Committee Expansion:** New members were inducted into the Discipline Committee to strengthen campus discipline monitoring.
4. **Counseling Support:** A professional counselor has been appointed to conduct regular student counseling sessions.
5. **Activity Review:** A review of the Grievance Redressal Cell's activities since the previous meeting was undertaken.

Members attended the meeting:

- Dr. Gagandeep Soni
- Dr. Rachna Chandan
- Dr. Manish Malhotra
- Mr. Deepak Chhikara

Dr. Gagandeep Soni
(Grievance Redressal Cell Head)

Prof. R.K Bhandari
(Principal)

R. K. BHANDARI
Principal